Carden Primary School
Curriculum, learning and achievement (CLA) Committee
Terms of Reference 2026/27

Core Governing Body functions addressed by this committee are:

- **Holding the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff;**
- **Ensuring clarity of vision, ethos and strategic direction**

Aims and objectives:

Agree and monitor actions to significantly improve progress and attainment for all and 'Narrow the Gap'
Monitor and take action on relevant School's Development Plan actions
Ensure the school is delivering its vision and ethos

1. Meetings and membership

- The quorum of the Committee shall be **three** members excluding the headteacher.
- In the absence of the headteacher, her representative may attend as advisor/observer.
- The meeting will be clerked
- The committee shall sit at least once per year, with additional meetings as they or the GB consider necessary.
- The committee will present the minutes of its meeting at the following FGB meeting.

2. Responsibilities

1 To support and challenge the school in relentlessly pursuing improvement in standards and 'narrowing the gap'

2 To participate in setting and agreeing the school's annual end of key stage targets in reading, writing, mathematics and science

3 To participate in the preparation of relevant sections of the School Development Plan

4 To ensure that the school meets its vision of a broad, rich, balanced and relevant curriculum that fulfils all statutory requirements

5 To participate in the analysis of and respond to data such as FFT, Analyse School Performance (ASP), Ofsted Dashboard and use them to set and monitor appropriately challenging school targets

6 To ensure the inclusion of all learners

7 To ensure named governors for focus areas are trained where relevant and supported in carrying out any responsibilities assigned to them

8 To review the Quality of Teaching through reports, data analysis and pay progression, making recommendations to D&R committee as appropriate.

9 The committee shall review the efficacy and necessity of relevant policies and make recommendations to the FGB, to include, where it is considered appropriate, delegating the monitoring to the headteacher or to take action as required to improve outcomes.

The policies current at Sept 2026 are:

- Equality Information and Objectives Policy
- ECT Induction Policy
- Relationships and Health Education Policy (PSHE)
- Pupil Premium Policy,

- Teacher Appraisal and Capability Policy
- Marking and Feedback
- Remote Learning Policy
- Primary Assessment
- Special Educational Needs and Disability (SEND)
- Teaching and Learning

10 To ensure attendance by chair or other committee member at SLT meetings where appropriate (achievement/progress reviews)

11 To establish how this committee will exercise its duties and a method of evaluating its effectiveness. Effectiveness to be evaluated annually.

12 At every meeting consider progress against relevant aspects of the School Development Plan and review the impact of new initiatives, taking action as appropriate.