# Carden D&R Committee - Agenda

| **Committee** | **Development and Resources** |
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| **Date/Time:** | 1st February 2024 – 4pm |
| **Location:** | *Carden Primary School* – via Teams |
| **For:** | Development and Resources Committee |
| **Distribution:** | Website**,** D&R Committee<br>Nicki Buttress (BM) |
| **Quorum:** | 3 + Head teacher |

| | **AGENDA ITEM** | **LEAD** | **PAPERS** |
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| 1 | **Welcome**, apologies for absence | Chair | |
| 2 | **Declaration** of Interest in items on the agenda | Chair | 2 - Agenda |
| 3 | **Minutes** from the last meeting and<br>**Matters Arising** if not covered elsewhere<br>**Actions from the previous meeting** | Chair | 3 - D&R Minutes (25 May 23) |
| 4 | **Finance**<br>• Current outturn<br>• Chart of Accounts Review<br>• Draft Budget planning (2024-2025)<br>• SFVS – changes and monitoring<br>• Photocopier lease renewal<br>• Lettings<br>• Nursery / restructuring plans<br>• Staffing / Absence<br>• Staff DBS 5-year renewal process<br>• *Scheme of Delegation Policy* - reviewed | BM | 4.1 - Outturn document<br>4.2 – Draft Budget Plan<br>4.3 – SFVS checklist<br>4.4 - Self-Assessment Dashboard<br>4.5 – Photocopier lease information |
| 6 | **Admissions / Pupil numbers 24/25** | Chair / HT | |
| 8 | **Governor monitoring**<br>Governors to confirm they have received and monitored the monthly outturn and asked any questions thereof.<br>Feedback from any D&R visits and training | Chair / GB | |
| 8 | **Business brought forward by the Chair** | Chair | |